

Overview

KWARA STATE UNIVERSITY, (KWASU) MALETE

P.M.B 1530, ILORIN

INVITATION FOR TECHNICAL AND FINANCIAL BIDS FOR THE PROCUREMENT AND COMMISSIONING OF UTILITY VEHICLE FOR KWARA STATE UNIVERSITY RESEARCH AND DEVELOPMENT/CENTRE OF EXCELLENCE UNDER YEAR 2019 TETFUND RESEARCH AND DEVELOPMENT /CENTRE OF EXCELLENCE

INTRODUCTION

(1.1) Kwara State University established the Research and Development/Centre for Excellence to produce high quality graduates who are job ready in area of high employer demand and self -reliant by exposing them to different entrepreneurship skills and training. Thus, the Kwara State University therefore wishes to invite interested, competent and reputable contractors to tender for the under listed project.

(1.2) The Kwara State University wish to invite interested, competent and reputable contractors to tender for under listed project.

(a) Procurement and Installation of Centre Utility Vehicle

(2.0) SCOPE OF WORKS/SUPPLY

(2.2) The scope of Supply is as follows:

LOT 1: Supply and Commissioning of Centre Utility Vehicle

(3.0) ELIGIBILITY REQUIREMENTS

(a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 orCAC2 and CAC7;

- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020; with minimum average annual turnover of N 4 million;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 st December, 2020;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP.
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Kwara State University, Malete, Kwara State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years-2017, 2018, 2019;
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards and Job Completion Certificates;
- (l) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Director, Works Department, Kwara State University, Malete upon evidence of payment of a non-refundable fee of ten thousand Naira (N10, 000.00) only for the project, paid into the Kwara State University as follows:

Account Name: KWASU School fees

Bank Name: Fidelity Bank Plc.

Account Number: 4011008511.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to The Vice-Chancellor, Kwara State University, Malete and clearly marked with the name of the project and the Lot number. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the office of the Registrar, Kwara State University, Malete not later than **12:00 noon on Monday, 26th October, 2020**.

(5.1) Please, ensure that you sign the Bid Submission Register in the office of the Registrar, Kwara State University, Malete with the Secretary, Second floor, Administrative Building as the University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Ag. Director of Procurement (Procurement)" on e-mail: – mohammed.abubakar@kwasu.edu.ng

(6.0) OPENING OF BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 26th October, 2020** in the Council Chamber of Kwara State University, Malete in the presence of bidders or their representatives, while the Financial bids will be kept un-opened.

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;

- (c) All costs will be borne by the bidders;
- (d) Bidders are excused from the bid opening, which will be attended by officials of private sector professional organisation and CSOs in the areas of anti-corruption/transparency. The event will be fully captured on video and can be provided to bidders on request;
- (e) Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services)
- (f) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (g) The Kwara State University, Malete is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed

Muhammed A. Shuaib

Ag. Registrar

Kwara State University, Malete, Kwara State